



TEXT gold coast asc (with spaces) to 855-918-3505

to get TEXT REMINDERS & NOTIFICATIONS

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OPEN FORUM: Any member may address the Area Service Committee. You must email secretary@goldcoastna.org if you would like to have it included in the Meeting Report.

GROUP REPORTS & FLYERS: Group announcements and reports are made during *Roll Call* and should be emailed to secretary@goldcoastna.org to be included in the Meeting Report.

If your group is distributing a flyer, please email it to webinfo@goldcoastna.org to have it posted on the area website. *(If any related facility or outside entity is mentioned, a disclaimer must be conspicuously placed stating that "NA is not affiliated with [name of related facility or outside enterprise]" and an approved NA logo must also be present on the form or page.)*

MOTIONS/ NEW BUSINESS: BLANK MOTION FORMS are found at <https://goldcoastna.org/resources> and MUST be submitted to the ASC Secretary PRIOR to the start of new business. You may also email the motion to secretary@goldcoastna.org.

It is suggested that all motions relating to Area Policy be presented at this meeting or to the Policy Subcommittee prior to submission for ASC consideration. The POLICY SUBCOMMITTEE meets at 11:00 AM prior to the ASC meeting.

ASC ADMIN & NEW GSR ORIENTATION: ALL SUBCOMMITTEE CHAIRPERSONS meet with the ASC Vice Chair at 12 Noon prior to the Area Service Committee meeting.

If you are a NEW GSR or ALT GSR, you should meet with the Policy Subcommittee Chair at 12:30 PM prior to the Area Service Committee meeting.

USE ONLINE FORM FOR LITERATURE ORDERS: The direct link is <https://form.jotform.com/212648033288054> and orders are due by ASC. **NEXT LITERATURE PICKUP (LAST SATURDAY OF EACH MONTH): SATURDAY, JULY 29, 2023 9:30 AM - 11:00 AM (Serenity By the Sea)**

GROUP CONTRIBUTIONS:

- **ONLINE:** Visit <https://goldcoastna.square.site/>
- **CASH DROP OFF:** Only during literature order pickup on the LAST Saturday of each month between 9:30 am and 11:00 am.

BE A PART OF YOUR AREA!!! GET INVOLVED!!!

REFERRED TO GROUPS FOR CONSIDERATION:

2 OPEN AREA TRUSTED SERVANT POSITIONS FOR NOMINATIONS.

(Call for Nominations at June ASC. Nominations made at July ASC. Elections made at August ASC.)

0 OPEN GCCNA 30 (ASC-ELECTED) POSITIONS FOR NOMINATION.

(Call for Nominations at April ASC. Nominations made at May ASC. Elections made at June ASC.)

10 OPEN REGION TRUSTED SERVANT POSITIONS FOR NOMINATION.

6 ASC TRUSTED SERVANT POSITIONS FOR GROUPS TO VOTE.

0 GCCNA 30 (ASC-ELECTED) POSITIONS FOR GROUPS TO VOTE.

0 REGION TRUSTED SERVANT POSITIONS FOR GROUPS TO VOTE.

0 AREA MOTIONS FOR GROUPS TO VOTE.

6 REGION MOTIONS FOR GROUPS TO VOTE.

1 ASC AD HOC COMMITTEE OPEN (Area History) for members with White Key

GOLD COAST AREA SERVICE RULES OF ORDER

<u>MOTION</u>	<u>2nd REQ?</u>	<u>DEBATABLE?</u>	<u>AMENDABLE?</u>	<u>VOTE</u>
Main Motion	YES	2 PRO/2 CON	YES	MAJORITY
Amendment	YES	2 PRO/2 CON	NO	MAJORITY
Refer to Committee	YES	1 PRO/1 CON [2]	YES	MAJORITY
Refer to Groups	YES	1 PRO/1 CON [1]	YES	MAJORITY
Call the Vote	YES	1 PRO/1 CON [1]	NO	2/3
Table	YES	1 PRO/1 CON	NO	MAJORITY
Recess (Break)	YES	NO	NO	MAJORITY
Adjourn (Close)	YES	2 PRO/2 CON	NO	MAJORITY
Point of Order	NO	NO	NO	NONE
Appeal Chair's Decision	YES	1 PRO/1 CON	NO	MAJORITY
Suspend the Rules	YES	NO	YES	2/3
Point of Information	NO	NO	NO	NONE
Reconsider	YES	2 PRO/2 CON	NO	MAJORITY
Take From the Table	YES	1 PRO/1 CON	NO	MAJORITY

NOTES:

[1] IF PASSED, 2 PROS AND 2 CONS FOR INFORMATION ONLY ON THE MAIN MOTION.

[2] DEBATABLE ONLY IF MOTION TO BE AMENDED IS DEBATABLE.

[CLICK THIS LINK to go to GoldCoastNA.org Resources section FOR FURTHER DESCRIPTIONS.](#)
(Review Gold Coast Policy Manual "TABLE ASC-03: DESCRIPTION OF PARLIAMENTARY PROCEDURES".)

ASC BUSINESS SUMMARY:

1. OPEN MEETING	4
• THE ASC CHAIR OPENED THE MEETING WITH THE SERENITY PRAYER AT 1:00 PM.	4
2. ASC READINGS	4
• THE TWELVE TRADITIONS OF NA WERE READ BY NICKY G	4
• THE TWELVE CONCEPTS OF NA WERE READ BY DAN C.	4
• THE DEFINITION OF AN ASC WAS READ BY COREY	4
• THE QUALIFICATIONS AND RESPONSIBILITIES OF A GSR AND GSR ALTERNATE WERE READ BY COREY	4
3. OPEN FORUM	4
4. ROLL CALL & GROUP REPORTS - TO DO	4
5. ESTABLISH QUORUM	7
6. ACCEPT LAST MONTH'S MINUTES	7
7. OLD BUSINESS	7
01.2023.05.07	7
SENT BACK TO GROUPS	8
PASSED	8
To select Bruce R. as Regional Alternate	8
PASSED	8
8. ELECTIONS & NOMINATIONS	8
To select Christina J. as temporary ASC Secretary	9
To select Nicky as ASC Assistant Secretary	9
To select Paul I. as Policy Chair	9
To select Corey S. as ASC Vice Chairperson	10
To select Kristy C. as Activities Chairperson	11
To select Tanya D. as the Activities Treasurer	11
To Acclimate Tony S. to H&I Chairperson	11
PASSED	11
To select Natasha O. for GCCNA Vice Hotel Liaison	11
PASSED	12
To select Bri J. for GCCNA Assistant Treasurer	12
PASSED	12
To select Nicole T. for GCCNA Entertainment and Fundraising Treasurer	12
PASSED	12
AREA SERVICE COMMITTEE - VICE CHAIRPERSON	12
AREA SERVICE COMMITTEE - SECRETARY	13
AREA SERVICE COMMITTEE - ASSISTANT SECRETARY	13
AREA SERVICE COMMITTEE - ASSISTANT TREASURER	13
GOLD COAST CONVENTION ADMINISTRATIVE COMMITTEE	14
10 - RSC (REGION) TRUSTED SERVANT POSITIONS OPEN FOR NOMINATION	14
9. RCM REPORT - SUBMITTED BY PAUL I.	14
10. SUBCOMMITTEE REPORTS	14

● ACTIVITIES SUBCOMMITTEE REPORT SUBMITTED BY KRISTY C.	14
● ACTIVITIES SUBCOMMITTEE TREASURER REPORT SUBMITTED BY SAMMY L.	15
● CONVENTION (GCCNA) SUBCOMMITTEE REPORT SUBMITTED BY LAUREN C.	15
● HOSPITALS & INSTITUTIONS SUBCOMMITTEE REPORT SUBMITTED BY TANYA D.	15
● INMATE STEP WRITING GUIDE AD HOC COMMITTEE REPORT SUBMITTED BY DENISE O.	16
● LITERATURE DISTRIBUTION SUBCOMMITTEE REPORT SUBMITTED BY PHIL N.	17
● POLICY SUBCOMMITTEE REPORT SUBMITTED BY COREY S.	17
● PUBLIC RELATIONS SUBCOMMITTEE REPORT SUBMITTED BY ROCKY	17
11. RE-ESTABLISH QUORUM (2ND ROLL CALL):	19
12. NEW BUSINESS	19
To select David K. as RSC Vicechairperson	19
To select Nick B.. as RSC Assistant Secretary	19
To select Mahdi M. as RSC Alternate Delegate	20
To select Paul I. as RSC Literature Review	20
To select Daniel S. as RSC Member At Large	20
2023-06-18-03	21
SENT BACK TO GROUPS	25
14. ASC SECRETARY REVIEW OF DAY'S BUSINESS	26
15. ESTABLISH NEXT MEETING TIME & PLACE	26
● 1:00 PM ON SUNDAY, AUGUST 13, 2023	26
16. MEETING CLOSED	26
● RACHEL CLOSED THE MEETING WITH THE THIRD STEP PRAYER AT 2:48PM.	26

SUPPORT YOUR AREA !!! GET INVOLVED !!!

Gold Coast ASC Entity Acknowledgement

The BROWARD GOLD COAST SERVICE OF NA INC is a corporation organized under the laws of the State of Florida, filed on February 17, 2020, effective February 10, 2012. The document number of this corporation is N20000001948. This entity was formed with the purpose of conducting the business of the Gold Coast Area, in supporting its members as designated by the Twelve Concepts for NA Service, and has no affiliation with Narcotics Anonymous. Narcotics Anonymous is not affiliated with any other organization or outside entity, including any venues, meeting facilities or event locations listed in this report. Any included names are listed for the purpose to provide a description or direction to location.



1. OPEN MEETING

- The ASC Chair opened the meeting with the Serenity Prayer at 1:00 PM.

2. ASC READINGS

- THE TWELVE TRADITIONS of NA were read by Nicky 6
- THE TWELVE CONCEPTS of NA were read by Dan C.
- THE DEFINITION of an ASC was read by Corey
- THE QUALIFICATIONS and RESPONSIBILITIES of a GSR and GSR ALTERNATE were read by Corey

3. OPEN FORUM

New GSR's please email your name, group name, and telephone number to secretary@goldcoastna.org

4. ROLL CALL & GROUP REPORTS - TO DO

ASC TRUSTED SERVANTS	1ST	2ND	PHONE #
ASC Chair – Rachel L.	x	x	754-308-8648
ASC Vice Chair –			
ASC Secretary – Bri J.	x	x	215-292-5750
ASC Asst. Secretary –	o	o	
ASC Treasurer – Taylor D.	x	x	918-813-9641
ASC Asst. Treasurer – Christina J	x	x	973-634-1159
RCM – Paul I.	x	x	954-913-8638
Alt. RCM – Adam E	x	x	954-907-6157
Activities – Kristy C.	x	x	954-881-1805
Activities Treasurer - Sammy L..	a	a	
Convention (GCCNA) – Lauren C.	x	x	561-876-0111
H&I – Tanya D.	x	x	754-551-0274
Literature Dist. – Phil N.	x	x	443-690-9681
Asst. Literature Dist. – Lisa M.	x	x	954-952-7131
Policy – Corey S.	x	x	301-923-5760

NOTE: A = Absent; 2 = Second Consecutive Absence; x = Present; and o = n/a or Open

##	AREA GROUPS	1ST	2ND	REPORT/NOTES
1	5:30 Group	X	X	
2	5:30 Virtual	2	2	
3	6 O' Clock Solutions	X	X	
4	Best Meeting Ever	X	X	
5	Came to Believe	2	2	
6	East Side Story	2	2	
7	Entirely Ready	X	X	
8	Freedom Ain't Free	X	A	
9	Freethinkers South	X	X	
10	Giving it Away @ 7	X	X	
11	G.O.D	X	X	
12	Journey for Discovery	X	X	
13	Ladies Brunch	2	2	
14	Las Olas Sunday Night	X	A	
15	Lost Dreams Awaken	2	2	
16	Monday Night Live	A	A	
17	More Will be Revealed	2	A	
18	New Path	X	X	
19	No Matter What	A	A	

20	Noontime Recovery	X	X
21	Plantation Recovery	X	X
22	PM Recovery	X	X
23	Progressive Recovery	X	X
24	Rainbow Group	X	X
25	Room 4 Change	X	X
26	S.O.S.	X	X
27	STAR	X	A
28	Stayin Alive	X	X
29	Sunland Park	X	X
30	Sunday Serenity	A	A
31	Sunday Solutions	X	X
32	Together We Grow	X	X
33	Trust Us	X	X
34	The Wich Group	X	X
35	Women Do Recover	X	X
36	Women of Substance	X	X

NOTE: A = Absent; 2 = Second Consecutive Absence; C = Meeting Closed; and X = Present

ACTIVE ROSTER

- If a group did not attend two (2) consecutive ASC's, the group is removed from the Roll Call roster, per Policy.
- (1) GROUPS REMOVED FROM ACTIVE ROSTER AFTER JULY ASC; New Found Hope
- (1) GROUPS ADDED TO ACTIVE ROSTER AFTER JULY ASC; Stayin Alive;

5. ESTABLISH QUORUM

- 27 of 36 groups were present for the 1st Roll Call. A simple majority of 14 groups present from the active roster was required to conduct business; as such, quorum was met.
- For total groups present, a majority vote requires 18 to pass and a 2/3 vote requires 13 to pass

6. ACCEPT LAST MONTH'S MINUTES

- ASC CHAIR called for any corrections to the minutes -
 - NO CORRECTIONS SUBMITTED

MOTION		MAKER OF MOTION:	SECONDED BY:
		<i>BME</i>	<i>H&I</i>
MOTION:	To Accept the Minutes		
ACTION:	MOTION PASSED		

7. OLD BUSINESS

No Old Business

ASC MOTION		MAKER OF MOTION:	SECONDED BY:
		<i>Activities</i>	<i>H&I</i>
POLICY CHANGE?	POLICY PAGE(S):	ADD/AMEND/DELETE:	LINE NUMBER(S):
YES	2C1	AMEND	
MOTION (NUMBER):	01.2023.05.07		
MOTION:	Activities subcommittee policy 2C1 reads "Members with six(6) months to 3 years clean time to handle money's not to exceed \$5 per item with a maximum of 5 items!" Change wording to " Members with 6 months to 18 months clean time to handle money's not to exceed \$100. Members with 18 months 3 years clean time to handle money's not to exceed \$200		
INTENT:	To allow newer members the ability to sell admissions to events that cost more than \$5 each. Easier for subcommittee to conduct business as we have many members under 3 years clean.		
ACTION:	SENT BACK TO GROUPS		
FINAL RESULT:	PASSED		

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>South Atlantic</i>	<i>Gulf Coast</i>
NOMINATION:	To select Bruce R. as Regional Alternate		
QUALIFICATIONS:	My clean date is 2/27/2012. I have a Narcotics Anonymous sponsor who has a Narcotics Anonymous sponsor. We work Narcotics Anonymous steps and traditions. I am currently the Programming Chair for SBACNA 2023. I am also a member of South Broward H&I, and am the GSR for my homegroup. I recently was the Vice Chair of the San Diego Imperial Counties Region for a year and a half. I was elected Chair of the region last September. I had to step down from that position because I moved back to Florida in October. I have served		

	SFRCNA in many different positions including the Vice Chair of SFRCNA XXIII and Chair of SFRCNA XXIV. I have twice been elected as the Vice Chair of the South Broward Area. I had to step down both times because I moved out of the area. I have never misappropriated NA funds. I have multiple bank accounts. I have the means and the willingness to fulfill the position. In Loving Service, Bruce
ACTION:	SENT TO GROUPS
FINAL RESULT:	PASSED

8. ELECTIONS & NOMINATIONS

Nominations are brought back to the ASC in July. Elections are held in August. (GCCNA nominations are brought back to the ASC in May and elections are held in June.) Nominations for vacancies may be made during any month. All ASC elected officer nominees should be asked the following questions:

1. Have you read the policy for your position and committee, if applicable?
2. Are you aware of all responsibilities for the position per policy?

Additionally, all nominees for an area money handling position will be asked the following questions by the Policy Chair:

3. Are you currently employed?
4. Do you currently hold a bank account in your own name?
5. Have you ever misappropriated any funds since you got clean?

All nominees, even with only one nomination, must go back to the groups for a vote and brought back to the ASC for election. *Answers to questions will be submitted in the area minutes when nominees are referred to Groups. All nominees are required to attend the ASC for elections in August. If a nominee is not present for elections, his/her nomination will be withdrawn. Voting is done by a show of hands: positions with only one (1) nomination require 2/3 majority; positions with two (2) require only a majority; refer to policy for procedures for handling three (3) or more nominees for the same position.*

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Activities</i>	<i>RCM</i>
NOMINATION:	To select Christina J. as temporary ASC Secretary		
QUALIFICATIONS:	I'm an addict named Christina. I've been assistant Secretary, Secretary, vice chair, chair, policy chair, literature review chair, regional literature review chair and I have the willingness to be of assistance with helping be Secretary. I have a sponsor, who has a sponsor, I have working knowledge of the 12 steps, 12 traditions, and 12 concepts.		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Activities</i>	<i>RCM</i>
NOMINATION:	To select Nicky as ASC Assistant Secretary		
QUALIFICATIONS:	Greetings Gold Coast Family! Firstly, I Thank you for the nomination. I have the willingness to serve as Assistant Secretary to the Gold Coast of Narcotics Anonymous Area Service Committee ("Area"). My clean date is September 14, 2021. I have a sponsor and am an active member of my Home Group. At one year clean, I started attending Area as GSR for my Home Group. I have service commitments in both the H and I and Public Relations sub-committees and have been involved in convention activities such as Serenity Keeper,		

	<p>Registration and chairing Marathon Meetings.</p> <p>The opportunity to be of service to our community has been an integral and vital part of my personal recovery, and I am grateful to have found the gift of recovery in Gold Coast. I am humbled by this nomination and look forward to this opportunity to be of service to our Area such that I can continue to pay forward the gift that was so freely given to me.</p> <p>In Loving Service, Nicky6</p>
ACTION:	SENT TO GROUPS
FINAL RESULT:	

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Policy</i>	<i>Activities</i>
NOMINATION:	To select Paul I. as Policy Chair		
QUALIFICATIONS:	<p>Hello, family. I'm Paul I. and I'm an addict.</p> <p>I would like to serve as Policy Chair for the Gold Coast area. My clean date is 07/17/2009. I have worked the steps and traditions multiple times with an NA sponsor who has worked the steps and traditions with an NA sponsor. I have been involved in service on and off since 1990.</p> <p>My service commitments in the past include:</p> <p>Home group level (highest level of service): Chair Coffee maker Gsr</p> <p>I was involved in the formation of the Central Dade Area (currently called Beach and Bay) ASR alt Lit review committee: (sponsorship book) (spad) H&I Gold Coast- Policy subcommittee chair person Gold Coast RCM- a RCM - Gold Coast (X2) Home group: (current) Journey for Discovery Gsr Chair - monthly for the year Coffee maker H&I Gold Coast policy subcommittee member</p> <p>I also sponsor men and have an NA sponsor.I strive to apply the principles of the steps and traditions in my daily life and in service.I believe in upholding group conscience and group autonomy in service to carry the Narcotics Anonymous message to the addict. Thank you for your consideration: Paul I</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>RCM</i>	<i>H&I</i>
NOMINATION:	To select Corey S. as ASC Vice Chairperson		
QUALIFICATIONS:	<p>Hi I'm Corey and I'm an addict. My clean date is August 13, 2014. Next month I'll be celebrating 9 years clean. I have a sponsor who has a sponsor. I have working knowledge of the 12 steps and 12 traditions of NA. I've served at group level(secretary, assistant gsr and gsr) in several groups. I've served at area level as a policy member. I've been policy chair for several stints. I've also served at GCCNA as serenity patrol vice chair. I have the willingness to serve our area.</p> <p>ILS, Corey</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Activities</i>	<i>RCM</i>
NOMINATION:	To select Kristy C. as Activities Chairperson		
QUALIFICATIONS:	Current Activities chairperson		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Activities</i>	<i>BME</i>
NOMINATION:	To select Tanya D. as the Activities Treasurer		
QUALIFICATIONS:	<p>My name is Tanya and I'm an addict. I have the willingness to serve as Activities Treasurer and it would be an honor to serve in this position again if I'm elected by the area. My clean date is January 14, 2018 and I have been a member of the Gold Coast Area throughout my recovery. I have served our area as GSR and on the Public Relations, H&I and Activities subcommittees and am currently the vice chair of Activities & chair of H&I. I've been a member of the activities for over 4 years and have served as vice chair, treasurer and secretary for the subcommittee. I have a job and bank accounts in my own name.</p> <p>In loving service, Tanya D</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>H&I</i>	<i>BME</i>
NOMINATION:	To Acclimate Tony S. to H&I Chairperson		
QUALIFICATIONS:	Currently H&I Vice Chair		
ACTION:	VOTE		
FINAL RESULT:	PASSED		

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>GCCNA Chairperson</i>	<i>H&I</i>
NOMINATION:	To select Natasha O. for GCCNA Vice Hotel Liaison		
QUALIFICATIONS:	<p>My name is Natasha O. running for hotel liaison. I have 6 years clean, I have a sponser who has a sponser. I am actively participating in my recovery working steps and have sponsees and just signed up again for H&I to bring meetings to the jail. My experience in this field during my corporate work is I have planned events for 5,000 to 20,000 attendees, handling everything from securing a venue, working with hotel and convention meeting spaces, reviewing contracts, negotiating the best price points, overseeing the different vendors, creating layouts as well as working with everyone to provide an exciting and informative experience. I have served on Registration, Merchandise, Programing, Banquet and Marathon on a local and world level. The goal is to get new fresh ideas and activities and venues to attract the young and old addicts near and far. Thank you for the opportunity to serve you. Natasha O.</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:	PASSED		

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>GCCNA Chairperson</i>	<i>H&I</i>
NOMINATION:	To select Bri J. for GCCNA Assistant Treasurer		
QUALIFICATIONS:	I am an addict named Bri. My clean date is July 9, 2012 and I have working knowledge of the steps and traditions. I have served on area level as a gsr, assistant treasurer, treasurer, assistant secretary and secretary. I have served on the GCCNA programming committee and I have the willingness to serve. Thank you.		
ACTION:	SENT TO GROUPS		
FINAL RESULT:	PASSED		

MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>GCCNA Chairperson</i>	<i>Activities</i>
NOMINATION:	To select Nicole T. for GCCNA Entertainment and Fundraising Treasurer		
QUALIFICATIONS:	Hello my name is Nicole I have the willingness to serve and I have 7 years clean I have 2 bank accounts in good		

	standing I have 2 jobs I have a sponsor who has a sponsor I work steps I have never misappropriated funds.
ACTION:	SENT TO GROUPS
FINAL RESULT:	PASSED

4 ASC POSITION OPEN FOR NOMINATION:

Email qualifications to secretary@goldcoastna.org

AREA SERVICE COMMITTEE - VICE CHAIRPERSON	Money Handling?: <u>No</u>
<p><i>Nominated and elected by the ASC and serves as BOARD OF DIRECTORS VICE PRESIDENT. Money handling position. ASC bank account signer. Qualifications: 1) Three (3) years clean time. 2) One (1) year prior involvement (any consecutive time period during their recovery) as Subcommittee Chairperson or GSR. 3) An example of living recovery through the application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous. DUTIES: There is a two-year commitment for this position. The first year of service is spent becoming familiar with the job, attending all ASC meetings. Presides over the ASC meeting in the absence of the Chairperson. Is responsible for coordinating the Subcommittees. Communicates frequently with each of the Subcommittee Chairpersons and acts as a resource to the Subcommittees in an effort to facilitate the continuation of their duties. Is responsible for assisting the Subcommittees to continue on with business in the event of an absence or resignation of a Subcommittee Chairperson. Holds a mandatory meeting before the ASC meeting with all Subcommittee Chairpersons. Assists in tabulating votes. The Vice-Chairperson will become the Chair for the second year of this commitment if he/she receives a priority vote of confidence of 2/3 majority of quorum. If this is not received, the Vice-Chair will become a nominee for the position of Chair. Familiar with and adheres to the Gold Coast Area Policy. Responsible for all duties and obligations outlined in the Bylaws and Articles of Incorporation for BROWARD GOLD COAST SERVICE OF NA INC.</i></p> <p>REF TO ASC POLICY MANUAL: https://goldcoastna.org/sites/default/files/resources/00%20GOLD%20COAST%20AREA%20POLICY%20MANUAL%2020200809.pdf</p>	

AREA SERVICE COMMITTEE - SECRETARY	Money Handling?: <u>No</u>
<p><i>Nominated and elected by the ASC and serves as BOARD OF DIRECTORS SECRETARY. Not a money handling position. Not a co-signer on the ASC bank account. 1) Two (2) years clean time. 2) General office or secretarial skills and some organizational ability. 3) An example of living recovery through the application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous. 4) Six (6) months prior involvement (any consecutive time period during their recovery) as secretary to a group or to an ASC Subcommittee. DUTIES: Keep sense of order about what transpires at ASC meetings and draft concise minutes to reflect the essence of what is conducted at the meeting. Minutes compiled in the meeting report should be typed and follow the ASC format and agenda; the pages of the minutes will be numbered. The secretary will not re-type any motions or votes from the Region; all necessary and pertinent information will be provided by the RCM and will be included in the meeting report or attached separately when published. Takes roll call at the ASC meetings. Provides to the Chairperson, a list of groups that have missed two (2) or more ASCs. Reports to the PR Subcommittee and Website Coordinator, any received updates, additions, or eliminations of meetings. Attends Vice-Chairperson's Pre-ASC Meeting and takes accurate minutes to include in the Area's minutes. Responsible for pointing out any holiday conflicting with the upcoming ASC. Prepares letters and communications for the officers. Maintains an archive for all information generated by the ASC, a record of motions, reports and ASC correspondence, and other materials created by the Subcommittees or Groups. Post the ASC Meeting Report to the Gold Coast Area website and email along with an agenda for the next meeting, to all ASC officers, group services representatives, sub-committee chairs, ad hoc committee chairs and regional activities chair within fourteen (14) days following the ASC meeting; prior approval by the chairperson required. Responsible for utilizing the most effective method of preparing and distributing minutes (i.e.: hand-copying, collating, stapling, etc.) The secretary will be provided with Fifty (\$50.00) Dollars at the beginning of his/her term for the printing of the next month's minutes. Then every month he/she will be reimbursed the amount of the receipt. At the end of his/her term the \$50.00 will be reimbursed to the ASC. The ASC shall purchase a second computer for the Secretary to do our Area business, when necessary, at an expense not to exceed \$749.00. Familiar with and adheres to the Gold Coast Area Policy. Responsible for all duties and obligations outlined in the Bylaws and Articles of Incorporation for BROWARD GOLD COAST SERVICE OF NA INC.</i></p> <p>REF TO ASC POLICY MANUAL: https://goldcoastna.org/sites/default/files/resources/00%20GOLD%20COAST%20AREA%20POLICY%20MANUAL%2020200809.pdf</p>	

AREA SERVICE COMMITTEE - ASSISTANT SECRETARYMoney Handling?: **No**

Nominated and elected by the ASC and serves as BOARD OF DIRECTORS MEMBER. Not a money handling position. Not a co-signer on the ASC bank account. 1) One (1) year clean time. 2) Works closely with the ASC Secretary. 3) General office or secretarial skills. 4) Has all the same responsibilities as the ASC Secretary. 5) Six months' prior involvement (any consecutive time period during their recovery) as a secretary to a group or an ASC Subcommittee. DUTIES: Assist the secretary. Two (2) year commitment for this position. The first is year spent becoming familiar with the job, as well as attending all ASC meetings. Shares all the responsibilities of the ASC Secretary in his/her absence. Will become the ASC Secretary in the second year by receiving a priority vote of confidence of a 2/3 majority of quorum. If not received, the Assistant Secretary can become a nominee for the position of ASC Secretary. Familiar with the Gold Coast Area Policy. Responsible for all duties and obligations outlined in the Bylaws and Articles of Incorporation for BROWARD GOLD COAST SERVICE OF NA INC.

REF TO ASC POLICY MANUAL:

<https://goldcoastna.org/sites/default/files/resources/00%20GOLD%20COAST%20AREA%20POLICY%20MANUAL%2020200809.pdf>**AREA SERVICE COMMITTEE - ASSISTANT TREASURER**Money Handling?: **Yes**

Nominated and elected by the ASC and serves as BOARD OF DIRECTORS ASST TREASURER. Money handling position. Not a co-signer on the ASC bank account. Three (3) years clean time. 1) An example of living recovery through the application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous. 2) Bookkeeping or accounting experience suggested. 3) Six (6) months prior experience (any consecutive time period during their recovery) as a group treasurer and prior participation in the ASC as GSR, Administrative Committee or Subcommittee Chairperson.

REF TO ASC POLICY MANUAL:

<https://goldcoastna.org/sites/default/files/resources/00%20GOLD%20COAST%20AREA%20POLICY%20MANUAL%2020200809.pdf>**GCCNA 31 TRUSTED SERVANT POSITIONS OPEN FOR NOMINATION:**Email qualifications to secretary@goldcoastna.org**GOLD COAST CONVENTION ADMINISTRATIVE COMMITTEE**Money Handling?: **variable**

A. PURPOSE The Administrative Committee holds separate, periodic and special committee meetings and carries out the will of the Convention Committee. Its function is to ensure that the various Subcommittees work together and to assist those Subcommittees, however it is not necessary for the Administrative Committee to involve itself directly in the specific workings of each Subcommittee. The members of the Administrative Committee discuss the performance of the Subcommittees as well as the overall budget and other matters which affect the convention. The results of these discussions are included in reports at Convention Committee meetings. The Administrative Committee drafts a schedule of meeting dates for the Convention Committee as soon as possible. This schedule is then approved by the Convention Committee and distributed to all members. It is advisable to choose a night on which meetings will be held and schedule all meetings on that night throughout the duration of the planning period. The Administrative Committee also makes regular reports to the ASC. Comments and suggestions from the ASC are included in the Chairperson's report.

REF TO GCCNA POLICY MANUAL:

<https://goldcoastna.org/sites/default/files/resources/02%20CONVENTION%20%28GCCNA%29%20Subcommittee%20Policy%2020190812.pdf>**10 - RSC (REGION) TRUSTED SERVANT POSITIONS OPEN FOR NOMINATION**

(1) Assistant Secretary (2) Assistant Treasurer (3) Literature Review (4) Member at Large (5) Newsletter (6) Outreach/Additional Needs (7) BOD CFO (8) Convention Host Chair (9) Convention Host Vice Chair (10) Convention Host Treasurer

9. **RCM REPORT** - SUBMITTED BY Paul I.

RCM Report attached.

ILS

Paul I, RCM Gold Coast

10. **SUBCOMMITTEE REPORTS**

● **ACTIVITIES SUBCOMMITTEE REPORT** SUBMITTED BY Kristy C.

Greetings from the Gold Coast Area Activities Subcommittee,

We meet the first and third Tuesday of the month at 7:00 PM to 8:00PM at our new location - Dunkin' Donuts 1405 SW 26th Avenue, Pompano Beach.

The subcommittee's last meeting was on June 20th. We meet again on July 18th. We are always looking for trusted servants. All you need is a white key tag to join.

Our next event is The 45th Anniversary Dinner on July 29th from 5-9 PM at Sanctuary Church Tickets are \$30 The flyer has been sent to the groups.

The next event we are working on is Clean but Crazy on Labor Day, September 4th. from 11-4 at Snyder Park. Buttons are \$15. The flyer has been sent to groups.

In loving service,
Kristy C.

● **ACTIVITIES SUBCOMMITTEE TREASURER REPORT** SUBMITTED BY Sammy L.

Good afternoon,

That being said, this month we are getting ready for our 45th Anniversary Dinner. I need a check for our caterer : \$4226.50 to Cody Crockett

This covers the cost of all the food and serving.

We had another caterer picked out and he couldn't do it. Area wrote him a check for \$1300 which he has zelled back to me. I'm not sure the process on getting that back to area, but I have it whenever we figure that out.

I have a check request for the pavillion for Clean but Crazy as well.

\$428 to Gregory Void

I also have a nomination for Tanya D to be the next Activities Treasurer.

I didnt mean to hit send yet. I also need a reimbursement check for South Broward Area for \$105.88 from Chili cookoff. They never picked it up that month.

Thank you for letting me be of service

- **CONVENTION (GCCNA) SUBCOMMITTEE REPORT SUBMITTED BY Lauren C.**

Hi family GCCNA 32 met on 6/13 where we discussed subcommittee nominations. Also entertainment and fundraising presented their first fundraiser of spaghetti bingo dinner on July 23 at 7 PM at the Shriners club in Hollywood. I have updated the contract for the hotel and addendum that changes the ability to book rooms on third-party vendors due to the issues we had with GCCNA 31 that caused a lot of rooms to get canceled. We have also adjusted the rate of the room per night is \$169.00. We also lowered the room block to 275 with attrition of 220.

In loving service
Lauren C
GCCNA 32 Chair

- **HOSPITALS & INSTITUTIONS SUBCOMMITTEE REPORT SUBMITTED BY Tanya D.**

Greetings from the Gold Coast Hospitals and Institutions subcommittee.

We meet the first Monday of the month at the Serenity by the Sea Clubhouse.

Our last meeting was Monday, July 3rd with 28 voting members in attendance. Four new members attended orientation.

The subcommittee currently brings presentations into 12 facilities. There is a wait-list with three facilities requesting additional presentations. We are in desperate need of women with master clearance to take a presentation into the jail.

I have enclosed a copy of the detailed budget report from the Gratitude in Action event that occurred in May. The subcommittee thanks Crister, Tiffany & the members of the ad-hoc for their hard work in making the event a huge success. The expenses came in under budget at \$4336.89 with \$4480.00 in total revenue and \$143.11 given to area.

H&I is requesting a \$37.82 check made payable to Jessica H. for printing cost reimbursement from July.

The subcommittee is nominating Tony S. to the Chair position thru acclamation.

GSRs please continue to share with your home groups that we are in need of members to carry the message of Narcotics Anonymous into facilities where addicts can't get to a meeting.

Anyone interested in attending upcoming jail orientation can go to goldcoastna.org for the email address to RSVP as space is limited to 20 attendees. All applicants will need their driver's license and social security card in addition to the application packet completed and notarized.

Our next subcommittee meeting is Monday, August 7th at the Serenity by the Sea clubhouse in Pompano Beach. Orientation is at 6 p.m. and the subcommittee meets at 7 p.m.

Thank you for allowing me to be of service.
ILS,
Tanya

- **INMATE STEP WRITING GUIDE AD HOC COMMITTEE REPORT SUBMITTED BY Denise O.**

Greetings from the GOLD COAST Inmate Step Writing Guide Subcommittee,

We meet the second Monday of every month on Zoom

6:30-7:00pm is Orientation
7:00-8:00pm is our Subcommittee meeting
Meeting ID: 986 0753 7980
Password: ISWG

Requirements to become a Guide
Must go through orientation.
Must have at least 2 years of clean time.
Must be active in recovery.
Must have worked up to the 5th step in Narcotics Anonymous.
Must be willing to guide an incarcerated addict work the 12 steps through the mail.

We continue to be in need of Trusted Servants to Guide inmates through the 12 steps of NA.
We are currently corresponding with 30 inmates.
We are in need of males that have the willingness to sponsor.
We received letters from 8 women inmates requesting sponsors. Hopefully they will turn in their assignments. We have a few women who have been through orientation and are ready to sponsor.

We are also in NEED of Trusted Servants to serve on the Subcommittee
OPEN POSITIONS : Co Chair,
--
ILS,
Denise O
Secretary ISWG Subcommittee
Gold Coast Area of Narcotics Anonymous

- **LITERATURE DISTRIBUTION SUBCOMMITTEE REPORT SUBMITTED BY Phil N.**

FL Region Literature Order: \$1,357.75
Meeting lists Print Order: \$135
QR code cards: \$0
Flyers: \$15.00
Phone Lists: \$115.00
Total spent: \$1,607.75

H&I (budgeted) Sold: \$9.00

Group Literature Sold: \$2,290.00
Individual Literature Sold: \$14.00
Total Literature sold: \$2,304.00

of Groups ordered: 24
of Individuals ordered: 1
Total Orders Filled: 25

Total Group Contributions: \$977.50
of Groups Contributions: 11

Card collected: \$1,423.00

Cash collected: \$1,859.00

Square fees: -\$40.96

In loving service,

Phil N. & Lisa M.

- **POLICY SUBCOMMITTEE REPORT SUBMITTED BY Corey S.**

Greetings,

We met today at 11am. We had 6 members in attendance. We had no new business. We discussed several policies for clarification. All is good more to be revealed. We will meet again next month, same bat time same bat channel, at 11am, Aug. 13th right here on Zoom.

ILS,

Policy Subcommittee

- **PUBLIC RELATIONS SUBCOMMITTEE REPORT SUBMITTED BY Rocky**

Hello everyone from the Gold Coast Area Public Relations Subcommittee, I am an addict named Rocky. The PR Subcommittee met on 06/26/2023 at 7:30 PM via hybrid. We have 17 members total in our PR subcommittee. We are always seeking new members, and anyone is always welcome to come sit in and be a part of our amazing group of trusted servants. You do not have to hold a position to join us to see how the public relations committee functions, all are welcome to log on. Dates and online links are always listed at the end of our monthly report as well as the Gold Coast Area website. Hope to see you all there.

What's new at PR?

- We looked at the budget for ad space for buses and bus stops, the budget for PR media is around \$5,000 for each quarter. We looked up quotes for bus/bench ads and they're around \$35-\$95 a week. We will continue with more discussions on what amount of money we can contribute in addition to what P.M. Pancakes is able to come up with to help pay for ad space.
- We currently have 115 in person meetings and 23 virtual meetings happening weekly in our area.
- We're aiming to shoot for our next poster day to be in November, a motion passed during the last committee meeting to start planning for this.
- For GCCNA fundraiser Spaghetti Bingo 7/23/23 (5-9 PM) we're looking to bring speakers in to share experience about being in PR.
- As of 05/29/2023 we officially started meeting via hybrid for the indefinite future
- We have an opportunity to attend the Substance Abuse and Mental Health Symposium at their event outside of Jacksonville, FL. Hopefully we will get the cooperation of the

other NA area up there to work in unity to show up for that event. If that area's PR isn't able to attend we will still attend anyways.

- For the GCCNA Anniversary Dinner on 7/29/23 we have an open mic for members of PR to share their experience doing service work in the PR committee.

The following positions are open and need to be filled in our service committee

WEBSITE DEVELOPMENT COORDINATOR

- 1) Two (2) years clean time.
- 2) Website design and development experience.
- 3) Six (6) months prior involvement in the Public Relations Subcommittee.
- 4) Familiar with PR policy, Narcotics Anonymous FIPT, and copyright laws.
- 5) Working knowledge of the Twelve Traditions of Narcotics Anonymous and the Twelve Concepts for NA Service.
- 6) Working knowledge of appropriate website development languages and technologies.
- 7) Willingness to serve.
- 8) An example of living recovery through application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous.

WEBSITE INFORMATION COORDINATOR

- 1) One (1) year clean time.
- 2) Website management experience.
- 3) Six (6) months prior involvement in the Public Relations Subcommittee.
- 4) Familiar with PR policy, Narcotics Anonymous FIPT, and copyright laws.
- 5) Working knowledge of the Twelve Traditions of Narcotics Anonymous and the Twelve Concepts for NA Service.
- 6) Willingness to serve.
- 7) An example of living recovery through application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous.

If anyone needs any more information about these service positions or anything relating to Public Relations please don't hesitate to reach out to me or Rhonda with our information listed at the bottom of this report.

The next subcommittee meeting will meet via hybrid on Monday July 31st 2023 at 7:30pm. Meeting information for both will be listed below.

In person meeting location:

Conference room in the Dunkin Donuts at:
1405 SW 26th Ave, Pompano Beach, FL 33069

Zoom Meeting Info:

Meeting ID: 828 1216 2900

Passcode: 474652

For any groups wanting to update their meeting info such as openings/closings due to natural disaster, holidays, etc please contact

Rhonda C. (Vice Char/Temp Web Info Vice)

(P) 954-330-5751

(E) Webinfovice@goldcoastna.org

If you have any other questions you can also contact:

Rocky M. (Chairperson)

(P) 954-551-0080

(E) public-relations@goldcoastna.org

11. RE-ESTABLISH QUORUM (2nd ROLL CALL):

- **23 of 36** groups were present for the 2nd Roll Call. The assembly met the previously established quorum of **19** groups present from the active roster prior to New Business and the order of business continued. New simple majority of **12** and $\frac{2}{3}$ majority of **15** were set based on the 2nd roll call.

12. NEW BUSINESS

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>South Broward</i>	<i>Gold Coast</i>
NOMINATION:	To select David K. as RSC Vicechairperson		
QUALIFICATIONS:	three years PR sub committee . one year h&i. two years policy. 110 zoom meetings during covid quarantine. two months alternate RCM. two years eight months RCM in two areas. 4 years GSR. One year host committee Sfrca. two years Sbacna committee.		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Gulf Coast</i>	<i>South Broward</i>
NOMINATION:	To select Nick B.. as RSC Assistant Secretary		
QUALIFICATIONS:	I have 5 years clean, working knowledge of steps and traditions, and have an NA sponsor who has an NA sponsor. Have been involved in service at the area level since 2018, as GSR, member of PR subcommittee, Policy Chair, Secretary, and am currently Vice Chair of the Gulf Coast Area. And I am willing to serve.		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
		<i>Area De Habla Hispana</i>	<i>Gold Coast</i>
NOMINATION:	To select Mahdi M. as RSC Alternate Delegate		
QUALIFICATIONS:	<p>Here is a list of my qualifications: First and most importantly I have willingness to serve. Then: I've worked the 12 Steps and 12 traditions and familiarized myself with concepts. I have NA Sponsor and sponsees. At the group level I've served in Literature, Chair, GSR positions. At the Area level I've worked in Alternate RSM and RCM positions. And Last but not least I will be celebrating my 17th anniversary in my home group next month,it's on last Friday of the month located at 38 Curtis parkway,Miami springs 33166 Florida .</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
			<i>South Broward</i>
NOMINATION:	To select Paul I. as RSC Literature Review		
QUALIFICATIONS:	<p>Hello, family. I'm Paul I. and I'm an addict. I would like to serve as Literature Review Chair for the South Florida Region. My clean date is 07/17/2009. I have worked the steps and traditions multiple times with an NA sponsor who has worked the steps and traditions with an NA sponsor. I have been involved in service on and off since 1990. My service commitments in the past include: Home group level (highest level of service): Chair, Coffee maker, Gsr. I was involved in the formation of the Central Dade Area (currently called Beach and Bay). ASR alt. Lit review committee: (sponsorship book) (spad). H&I Gold Coast- Policy subcommittee chair person. Gold Coast RCM- a RCM - Gold Coast (X2) Home group: (current) Journey for Discovery; Gsr; Chair - monthly for the year; Coffee maker. H&I. Gold Coast policy subcommittee member. I also sponsor men and have an NA sponsor. I strive to apply the principles of the steps and traditions in my daily life and in service. I believe in upholding group conscience and group autonomy in service to carry the Narcotics Anonymous message to the addict.</p> <p>Thank you for your consideration: Paul I.</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

RSC MOTION FOR ELECTION		NOMINATION MADE BY:	SECONDED BY:
			<i>Gold Coast</i>
NOMINATION:	To select Daniel S. as RSC Member At Large		
QUALIFICATIONS:	<p>11-23-17 clean date Have. A na sponsor that has a sponsor work na steps Have sponsees Service exp: At area as gsr, v- policy chair Chair of Kickball recovery 3yrs plus</p>		
ACTION:	SENT TO GROUPS		
FINAL RESULT:			

RSC MOTION		MAKER OF MOTION:	SECONDED BY:
			<i>BOD President</i>
POLICY CHANGE?	POLICY PAGE(S):	ADD/AMEND/DELETE:	LINE NUMBER(S):
YES		AMEND	
MOTION (NUMBER):	2023-06-18-03		

MOTION:

VIII: HOST COMMITTEE

1. This body shall be known as the Host Committee of the South Florida Regional Convention of Narcotics Anonymous and operate under the SFRC, Inc. Board of Directors who in turn is directly responsible to the South Florida Regional Service Committee.
2. The purpose of the Host Committee is to coordinate and conduct the annual South Florida Regional Convention of Narcotics Anonymous.
3. The Host Committee consists of members from the geographical zone hosting the annual convention, with the exception of the Administrative Committee who may live in any part of the South Florida Region? In the event that nominees from the Host zone do not fill all Subcommittee positions, nominees outside the Host zone at the second election meeting may fill them. The SFRC Board at the Board of Directors meeting shall elect administrative positions. The Board of Directors and the Administrative Committee of the Host Committee shall elect all subcommittee chairs. Any administrative member or subcommittee chair who is **absent from** (2) consecutive meetings **without notice of their absence given to the chairperson** will have their positions open for re-election at the third meeting. The Host Committee will do the re-election. **ANY POSITION OPEN AFTER THE FIRST MEETING THE HOST COMMITTEE WILL DO THE ELECTIONS. The BOD will select a standing discussion date for the Board to meet to select trusted servants for the upcoming convention. REMOVE**
4. The Host Committee is made up of a **President** Chairperson, **Vice-President** Vice-Chairperson, Secretary, **CFO** Treasurer, and Hotel Liaison along with the following subcommittees: Arts & Graphics, Auction, Convention Information, Entertainment & Fundraising, Hospitality, Marathon, Merchandising, Programming, Registration and Serenity Keepers.
5. The Host Committee meets monthly starting with its creation, except one month prior to the convention when it meets weekly. All convention committee meetings should take place at a regularly scheduled time and place, (if possible, at the main convention site) and follow the current SFRC guidelines. If additional guidance is needed, the committee will follow the current edition of "Robert's Rules of Order". The purpose of these meetings is to get and share information regarding the carrying out of the convention. Host Committee meetings are open to anyone and an effort should be made to encourage support including participation from all members. The only people having a voice on the floor are the Host Committee members and the SFRC Board members. Other NA members only have a voice at the discretion of the Chair. The only voting members are the Host Committee and the Chair in case of a tie.
6. The first responsibility of the Host Committee should be the selection of the theme and logo. After this is accomplished, work should be started on a registration flyer. Each Chairperson needs to set about the formation of their committee, as well as being familiar with the Convention Board liaison to work out any time schedules, budgets, etc. The Subcommittee Chairperson will submit reports, recommendations and other details about their Areas responsibility.
7. The only money to be deposited in the Host Committee account will be **check remove from the BOD. All SFRC funds (Host & BOD) shall be deposited within 72 hours to the BOD account**
 - (h) All SFRCNA Host Committee bank statements will go into Host Committee minutes and into BOD minutes monthly.

(A) The Host Committee will submit three ORIGINAL themes and logos ranked in order of their preference to the BOD for consideration. The BOD will be responsible for final approval of the theme and logo. And will become property of SFRC, Inc.

XI: SUBCOMMITTEES

1. Subcommittee Chairpersons should have general qualifications as outlined in the general qualification sections. Specific service or personal experience should be considered prior to election or appointment. It should be duly understood that the Subcommittees have specific service responsibilities to perform.
2. Subcommittees are vital to the convention, and individuals should expect to be replaced if they are unable to serve for any reason. Naturally, relapse necessitates replacement. Each Subcommittee has only one Chairperson who then recruits committee members? A list of all committees is provided in these guidelines, although other committees may be established if needed.
However, experience has shown that most other responsibilities can be incorporated within the framework provided. EACH SUBCOMMITTEES SHOULD ELECT A VICE CHAIR.
3. Each Subcommittee Chair should be aware of what responsibility each member has assumed, and make sure that every task is carried out. Subcommittees maintain accurate records of the activities of the committee as well as correspondence. Financial reports, including needs, expenditures and records are included with each committee report.
4. The Subcommittees of the Convention Committee work together. At the onset, each committee should decide whether or not they will use the services of another committee, or address that particular Area of business themselves. Although either way is effective, remember cooperation and consideration is the best way to make this work. All Subcommittee actions are subject to the approval of the entire Convention Committee and the Board of Directors must approve all contractual obligations.

X: REQUIREMENTS FOR THE HOST COMMITTEE ADMINISTRATION

1. **Chairperson:** Minimum of four (4) years clean time. Two (2) years prior **SFRCNA** convention experience **or other prior experience as a convention chairperson or subcommittee chair position.**
2. **Vice-Chair:** Minimum of three (3) years clean time. One (1) year prior **SFRCNA** convention experience **in a host chair position or BOD position.**
3. **Secretary:** Minimum of one (1) years clean time.
4. **Treasurer (CFO):** Minimum of four (4) years clean time. One (1) year prior convention experience **or treasure of an area or region.**
5. **Hotel Liaison:** Minimum of four (4) years clean time. One (1) year prior **SFRCNA** convention experience. Business skills, professional manners and negotiating skills.

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1. **Chairperson:** Minimum of four (4) years clean time. Two (2) years prior **SFRCNA** convention experience **or other prior experience as a convention chairperson or subcommittee chair position.**
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4. **Treasurer (CFO):** Minimum of four (4) years clean time. One (1) year prior convention experience **or treasure of an area or region.**
5. **Hotel Liaison:** Minimum of four (4) years clean time. One (1) year prior **SFRCNA** convention experience. Business skills, professional manners and negotiating skills.

XI. DUTIES OF HOST COMMITTEE ADMINISTRATION

- (a) **President Chairperson:**
- (i) Presides at all Host Committee meetings.
 - (ii) Attends all SFRC Board meetings as a voting member.
 - (iii) Prepares an agenda.
 - (iv) Ensures that committee members are informed of any sudden changes in meeting times or places.
 - (v) Is cosigner on Host Committee bank account.
 - (vi) Only votes in case of a tie.
 - (vii) Gives updated report to SFRCNA BOD prior to RSC including subcommittee meeting times and places, so BOD liaisons can better coordinate their assistance.
 - (viii) Clarifies guidelines while presiding at the Host Committee meeting.

- (ix) Allows subcommittees to do their jobs while providing guidance and support.
 - (x) Allows simple discussion on major issues before calling for a vote.
 - (xi) Chairperson shall serve only one (1) consecutive term. (Any other office can serve two (2) terms).
- (b) Vice-President Vice-Chairperson:**
- (i) Will assume the responsibilities of the Chairperson in the event of their absence.
 - (ii) Attends all SFRC Board meetings as a voting member.
 - (iii) Assists the Chairperson in overall coordination.
 - (iv) Is secondary liaison between the Host Committee and the Convention Board.
 - (v) Cosigner on the Host Committee bank account.
 - (vi) Coordinates with the Subcommittees to make sure that guidelines are met.
 - (vii) By vote of acclamation by the SFRC Board of Directors, is chair of the following SFRONA.
 - (viii) Attends as many Subcommittee meetings as possible and maintains regular contact with the Subcommittee Chairs to insure they have all the support they need to do their job.
- (c) Secretary:**
- (i) Shall maintain and distribute minutes of all Host Committee meetings to Host Committee and Board of Directors President.
 - (ii) Shall maintain files of all Host Committee and Subcommittee minutes.
 - (iii) Shall maintain archives.
- (d) Treasurer (CFO):**
- (i) Shall maintain the Host Committee bank account.
 - (ii) Is cosigner on the Host Committee bank account.
 - (iii) Keeps records of all income and expenditures. Allocates to correct budget monthly.
 - (iv) Works with the Convention Board CFO in preparation of budgets for each Subcommittee.
 - (v) Is responsible for the payment of all Host Committee expenses less than \$500.00, or any other expenses approved by the Convention Board.
 - (vi) At the convention, along with the CFO, will be responsible for the collection and deposit of convention funds received.
 - (vii) Coordinates with the Entertainment Committee Chairperson for the collection of funds at the fund-raiser held at the convention site and the functions held at the annual convention.
 - (viii) Coordinates with the Merchandising Committee Chairperson for the collection of funds from the sale of merchandise at the fund-raisers, annual convention and also for the record keeping of inventory on hand at the end of each month.
 - (ix) Prepares a financial statement at the end of the convention to be given by the Chairperson at the next SFRC Board meeting.
 - (x) At SFRC events, while accepting a check, an address and phone number will be provided.
 - (xi) Any monies collected from any host committee chair will be turned over to the host treasurer prior to the next meeting. The host committee will issue a receipt and record the transaction on monthly report. The host treasurer of the CFO will deposit the monies into the BOD account within 72 hours (3 business days.) When the deposit is made by the host committee treasurer a copy of the deposit slip will be faxed to the CFO within 72 hours of the deposit.

XII. COLLECTION AND HANDLING OF FUNDS

1. The collection and handling of all convention funds, including those collected at fundraising events throughout the year prior to the convention shall be done in accordance with the guidelines listed below.

2. The Chair, President, CFO, Treasurer and other BOD members as needed shall be responsible for all monies collected by the committee as a whole and shall be accountable for those monies to the South Florida Region. The Subcommittee Chairs for Merchandise, Registration, Fundraising, Auction and Hospitality shall be responsible for all monies collected within their subcommittees and shall be accountable for those monies to the **Treasurer**.
3. Each subcommittee chair shall maintain a 2-copy receipt book for funds collected within their subcommittee. One copy shall be issued to the Treasurer with each submission of funds for deposit; the other copy shall remain in the book to account for income within their subcommittee. Any discrepancies shall be addressed immediately. Cash register receipts shall be used to show details of the funds collected, if available, and shall be attached to each receipt. Receipt from credit card machine goes in register.
4. ONLY Members with 2 or more years clean shall be allowed to sell merchandise. Each member shall be responsible for all merchandise they have been given to sell. Upon receiving merchandise, the member shall receive a receipt stating exactly what they have received. Receipts shall be signed by both the Merchandise Chair and the committee member. All monies collected and unsold merchandise shall be returned to the Merchandise committee and shall be reconciled against the original receipt. All discrepancies in the reconciliation shall be the responsibility of the committee member who signed out the merchandise.
5. Prior to the start of the convention, a special code shall be determined to designate a money **pickup**.
6. Prior to the time of pickup, all money to be collected shall be counted by the subcommittee chair or vice-chair (if chair is not present) and one other subcommittee member who has at least 2 years clean. The money shall then be placed in an unsealed envelope, showing the total amount contained within, and a call shall then be made for a pickup by 2 BOD/Host committee members. At the time of pickup, all monies to be collected shall be recounted by the BOD/Host committee members. The envelope is then sealed and initialed by the subcommittee chair or vice-chair and one of the BOD/Host committee members. The BOD/Host committee members making the pickup shall then receive a receipt from the subcommittee chair or vice chair for the amount collected.
7. All monies collected by the committee at pickups shall be taken directly to the room. The CFO shall obtain a room within the hotel which contains a safe and all monies collected shall be kept there. Both the CFO and BOD President together shall be required to deposit or access monies stored within the safe. The CFO shall maintain the only key to the room containing the safe, but shall not have the combination or key to the safe. The BOD President shall maintain the combination or key to the safe but shall not possess a key to the room. In the event that either person shall be unavailable at any time during the convention, the BOD vice-president or another BOD member shall temporarily assume the responsibilities of the absent person. At no time shall one person ever have sole access to both the room key and the combination or key to the safe.
8. Two BOD members, one being the CFO, shall prepare daily deposits of funds collected from those pickups. To prepare these deposits, the money shall be taken from the hotel safe, or room safe, and counted in an undisclosed room where a deposit ticket shall be prepared; making sure the amount matches receipts for that day. All monies along with the deposit ticket shall be put into a bank deposit envelope, sealed and taken directly to the bank for deposit. Prior to going to the bank and making the deposit, any discrepancies must be addressed immediately with the BOD until resolved. All monies collected by Subcommittee members prior to the convention must be given to the Treasurer within 72 hours of receipt, and the CFO/Treasurer/BOD member must deposit said funds within 72 hours of receipt. During the convention, daily deposits shall be made as follows: Friday 's collections shall be deposited on Saturday morning, Saturday's collections shall be deposited Sunday morning, final day's collections shall be deposited immediately after the convention ends.
9. A Cash register and/or receipt book shall be placed at both the Registration and Merchandise tables. Only subcommittee members with 2 years or more clean shall be allowed to work the registers or collect monies. At no time during operation hours shall the Registration or Merchandise table be left unattended.
10. **Banquet or breakfast ALL tickets** sold prior to the event are refundable up to seven days prior to the event. All **banquet or breakfast** tickets sold after seven days prior to the event are non-refundable. **Reference to this policy shall be clearly stated on all tickets; and any promotional literature created for these events. Should be posted on the web page**
11. Check requests shall be required for all money disbursements made from budgeted funds. Every subcommittee shall be provided with check requests, which must be submitted to the **treasurer (CFO)** prior to issuance of any checks.
12. Individual Line-item amounts may be revised within each subcommittee's individual budget as long as it does not affect the bottom-line figures for their budget. These revisions must be reviewed and approved by the BOD to ensure that they remain in line with the overall budget.
13. The BOD shall immediately inform the RSC admin committee of any unresolved financial **discrimination**

Financial Impact: None

INTENT:	To complete the Update and Corrections of SFRCA Policy
ACTION:	SENT BACK TO GROUPS
FINAL RESULT:	

13. TREASURER’S REPORT

(See last page of meeting report)

July 9, 2023

As of today, the bank balance is \$17,017.00. That is \$2,983.00 below prudent reserve Expenses paid: area, activities, and H&I in the total amount of \$2,625.06.

For all check requests, please email Treasurer@goldcoastna.org, or you can reach out to me by phone 918-813-9641.

Group donations can be made at literature distribution next Saturday, July 29 th , 2023 from 9:30-11am at Serenity by the Sea or through the link on the Gold Coast NA website via Square (located under the Service tab, 7 th Tradition)

In loving service,
Taylor D.

MOTION		MAKER OF MOTION:	SECONDED BY:
		<i>H&I</i>	<i>Policy</i>
MOTION:	To Accept the Treasurer’s Report		
ACTION:	PASSED		

14. ASC SECRETARY REVIEW OF DAY’S BUSINESS

[\(See page 3 of meeting report\)](#)

15. ESTABLISH NEXT MEETING TIME & PLACE

- 1:00 PM on Sunday, August 13, 2023

MOTION		MAKER OF MOTION:	SECONDED BY:
		<i>Policy</i>	<i>SOS</i>
MOTION:	To Close the ASC Meeting		
ACTION:	MOTION PASSED		

16. MEETING CLOSED

- Rachel closed the meeting with the Third Step Prayer at 2:48PM.

SUPPORT YOUR AREA !!! GET INVOLVED !!!

Gold Coast ASC Entity Acknowledgement

The **BROWARD GOLD COAST SERVICE OF NA INC** is a corporation organized under the laws of the State of Florida, filed on February 17, 2020, effective February 10, 2012. The document number of this corporation is N20000001948. This entity was formed with the purpose of conducting the business of the Gold Coast Area, in supporting its members as designated by the Twelve Concepts for NA Service, and has no affiliation with Narcotics Anonymous. Narcotics Anonymous is not affiliated with any other organization or outside entity, including any venues, meeting facilities or event locations listed in this report. Any included names are listed for the purpose to provide a description or direction to location.

ASC - Treasurer's Report Date: 07/08/2023						
Group Description	Column1	Column2	Column3	Column4	Column5	Column6
ASD Group	\$45.00	Receipts	Mitochondrial Press			\$38.00
A Brand New Midnight		Receipts	200M			\$15.99
Afternoon Adults		Receipts	Poly Tape Storage			\$129.91
Another Chance	\$80.00	Receipts	18in Tape			\$140.53
Archdiocese of Broward		Receipts				
Ball		Receipts				
Beachside Society			Total			\$504.43
Beachside Club						
Cash in Balance	\$45.00	Other Income	Committee			
Colours			Cash Deposited Group & Misc Donations	\$1,461		
Daily Morning Recovery	\$176.00		Square Deposits	\$1,432		
Beachside Society			Other deposits	\$1,847.18		
For Adults Only	\$3.00		Total			
Freedom Riders South			Total Income	\$4,492		
Freedom Adult Press						
G.O.C.	\$40.00					
Highway Linkline						
Income for Expenses		Expenses			Reserve	
Janet Branch			Check #	Payee	Committee	Like Item
Jan's Club/Janet Night						Total
Jan's Dream Machine		1024	Seventy by the Sea	Area		\$280.00
Meditators		1207	Janita H.	H&I		\$78.88
Monday Night Live		1208	Michael James Goldfarb	H&I		\$58.79
More Will Be Revealed		1213	William Gene	Activities		\$1,890.00
My Brother's Keeper		1215	Dregory West	Activities		\$438.00
My Speaker's Inlay		1217	TERRY WILSON	H&I		\$18.14
New York	\$66.00					
No Matter What						
Narcotine Recovery						
Old School Recovery						
Plantation Recovery	\$143.00					
PM Recovery						
Progressive Recovery	\$76.00					
Recovery Group	\$30.00					
Recovery at Seaside						\$3,430.80
Recovery in Progress			Total Expenses			\$5,120.89
Reel Back Home						
Reel for Change						
Reel to Recovery			Previous Balance from last month	\$13,012.00		
Saturday Night Live			Pts Income	\$47,920.00		
Seventy at 7			Cash Expenses	\$2,828.06		
Seventy Haven			Current Balance	\$17,617.00		
So Called Solutions						
SOI						
Steph Aline						
ST.A.M.			Deduct President Reserve	\$10,000.00		
Step to Freedom						
Step to Serenity			(Amount below prudent reserve)	(\$1,889.00)		
Sunday Solutions	\$30.00		or			
Sunday Serenity			Amount in excess of reserve			
Sundown Park	\$15.00					
The Executive Privilege						
The Message Meeting						
The Real Deal	\$35.00					
The 8						
Together We Grow						
Think Us						
Twelve Night Dance						
Women of Substance						
Women Rebuild Recovery (W)						
Grand Total	\$1,184.00					